

CHRIST EPISCOPAL CHURCH
Minutes for
November 21, 2010 Vestry meeting

The meeting was called to order by Rev. Edward Harrison, at 11:30 A.M. Vestry members Terry Farrelly, Hal Skelly, Nancy Iverson, and Sue Steven were absent. This being the case, no quorum was present.

Minutes of the October 18, 2010 Vestry Meeting: *Carla Fargo*. The minutes of the October 18th Vestry meeting were approved as corrected.

SPECIAL REPORT BY 2010 AUDIT CHAIR

Keith Fargo, Chair of the 2009 Audit committee presented his report. The audit covered the period January 1, 2009 thru December 31, 2009, however, the CC Day School was audited for their fiscal year, ending June 30, 2009. No significant findings were made. However, several recommendations were given, including the following:

1. Financial programs used by the four reporting entities, i.e., Christ Church Parish, Thrift Shop, Altar Guild and the Day School, need to be uniform;
2. Back-ups must be made of all data by each of the entities;
3. Uniform procedures for document retention and disposal should be implemented; and
4. Bank and investment accounts must be monitored to ensure they do not exceed federal insurance maximums.

OFFICER REPORTS

Senior Warden: *Mark DeMichele* reported that a special use permit is required for the combined use of the Thrift Store, Clair's Cottage and the Youth Center. The planning committee is working with the City of Coronado to take care of this. It is now expected that Clair's Cottage will not be ready for use until August, 2011.

Treasurer's report: *Mark DeMichele* presented the Treasurer's report for Terry Farrelly. The monthly balance for October shows expenses were slightly above budget, primarily due to the unbudgeted assistant rector's salary. This shortfall will be partially covered by a \$3,000 donation from the

Thrift Shop. The proposed 2011 budget will be presented for approval at the December Vestry meeting. Also, the investment Board will present it's semi-annual report at the December 2010 vestry meeting.

Clerk's report: No report

Assistant Rector: No report.

CANONICAL COMMITTEE REPORTS

Year Round Stewardship: *Vicki Morris* stated that we are continuing to keep parishioners aware of our Legacy Circle and Individual Endowment Fund programs. Her committee is also working on a proposed stewardship calendar with the goal of having disbursements distributed evenly during the year.

Day School: *Tami Sandke* reported that the CCDS monthly meeting for November was postponed. The Day School golf tournament was a great success, raising far more than expected.

Planned Giving: *Vicki Morris.* We are continuing to keep parishioners aware of our Legacy Circle and Individual Endowment Fund programs. Tami Sandke attended the ECST Diocese meeting regarding Planned Giving and learned a lot about how other parishes approach this ministry.

Finance - Parochial Report: It was recommended by Christy Tugent that Christ Church donate the same level of giving as 2009 to the Diocese this year. This recommendation will be voted on at the December vestry meeting.

Property: Repairs to the parking will be made over Thanksgiving break. The CCDS walkway will also be resurfaced. Lastly, Pat McInerny, an architect and graduate from CCDS, will be joining the property committee.

Nominating Committee: The proposed slate of Vestry candidates for 2011 include Joe Hunsaker, Betty Lemoyne, Rob Taylor, and Sam Ward. Any other potential candidates are encouraged to contact the nominating committee. The slate will be voted on at the February 13, 2011 meeting.

It was proposed that Dave Brummitt fill the vacancy expiring in 2012.

Lacking a quorum, Dave's nomination will be voted on in December.

Communication Committee: Sarah Stump and Tom Morelli reported that their survey concludes that Christ Church needs a new logo. Their committee will meet the week of November 20th and provide recommendations in December.

OLD BUSINESS. The Strategic Plan update was distributed. Vestry members were asked to review the report and propose revisions to the various completion dates, as necessary. Fr. Edward and Kathleen Ireland will present suggested dates at the December meeting.

NEW BUSINESS. *Sarah Stump* distributed a handout of the Service Ministries' 2011 plans. Service dates include May (showers), August (back pack drive for the homeless) and October (Dorcas House and Thanksgiving Day drive).

There being no further business the meeting was adjourned at 1:05 P.M.

Respectfully submitted,

Carla Fargo
Clerk