

CHRIST EPISCOPAL CHURCH
Minutes for
March 20, 2011 Vestry meeting

After an opening prayer Father Edward, the meeting was called to order by Sr. Warden Betty Le Moyne at 11:35 a.m. Vestry members Jo Hunsaker and Mark De Michele were absent and excused.

Approval of Minutes: *Carla Fargo.* The minutes of the January 16, 2011 vestry meeting and February 19th annual parish meeting were approved by verbal acclamation.

OFFICER REPORTS

Senior Warden: *Betty LeMoyne.* Betty briefly reviewed the accomplishments of the joint meeting vestry and CC Day School Board, facilitated by Serena Beeks. A joint vestry and school board ad hoc committee will work on the proposed PPRRSM (action by Terry Farrelly). Another ad hoc committee will develop the message to our parish on why our school is important to us each other. Lastly, an ad hoc committee will be formed to develop the rationale for supporting both the parish and the parents of the day school as specific goals of the capital campaign. Two new ministries have been created: Communications (Barb De Michele, temporary chair) and Hospitality (Carla Fargo, chair). Lastly, Betty asked for volunteers to cook and serve at the Lenten soup supper on April 6th, which vestry will host.

Junior Warden: *Jo Hunsaker.* Jo will host a get together at her home of the Ministry chairs. The event will take place at 5:00 p.m. on March, 29th. Committee members are invited to attend. Jo hopes to establish a meeting schedule for all ministries. She will ask all ministry chairs to prepare/revise their mission statements.

Treasurer: *Terry Farrelly.* Terry reviewed the monthly financials, which indicate we are \$5,000 below budget in February. Terry discussed possible parish funding sources for the initial capital for PPRRSM. The Day School will also contribute to this joint venture. The PPRRSM committee will assess the procedure for funding and going forward, eventually presenting its plan to the vestry for approval.

Clerk: *Carla Fargo*. No report.

STAFF REPORTS

Rector: *Rev. Edward*. Edward thanked all who participated in the joint vestry-CCDS board meeting. He presented the annual report recently submitted to the Diocese. A revised vestry roster was distributed by Edward, who asked that all information be reviewed and edited. Edward will issue an revised roster at the April vestry meeting.

Associate Rector: *Rev. Terry Dirbas*. The Youth Group is preparing for its June 11-20, 2011 trip to Lima, Peru. Between 9-11 members and 4 adult chaperones will work with a local church-school outreach program located in Via El Salvador. The program will be coordinated by Compassion International and each participant will carry much needed items to donate locally.

CANONICAL COMMITTEE REPORTS

Property: *Sam Ward for Mark De Michele*. Sam handed out a detailed property committee report. The handrails at the 9th Street church entrance have been modified, giving greater assistance to people who need them. The Pew Restoration Project has been fully subscribed. Half of the pews will be removed in May, 2011 and half in July, 2011. The project should be completed by Christmas. Sam's report included updates on various other projects. The City Planning Commission approved the application to amend our special use permit for St. Clare's Cottage and has recommended it to the City Council for approval. All are encouraged to show support for the project at the April 5th meeting (3PM at City Hall). It is anticipated that the SUP application will be approved in full and construction will begin in May. Lastly, a summary was presented of current cost estimates for feasibility studies and analysis of the following: second floor addition to the office building (\$2,500), acoustical study for Hinde Hall (\$2,500), lighting design for church (\$4,500), architectural designs for church modifications (TBD) and the Day School property assessments (\$5,000). These funds are not in the current operating budget. The Master Facilities Planning Committee has requested a \$15,000 loan from the Maintenance Reserve Fund, to be repaid after the 2012 capital campaign. A motion (Stump/Morelli) passed, approving the proposal for expending \$15,000 for conducting the studies.

Stewardship: *Rob Taylor*. No report.

Day School: *Tami Sandke*. Tami distributed the Headmistresses report. The Day School will hold its Open House Art Show on March 29th and have their Spring Sing on April 28th. Due to the passing of long time music teacher, Mrs. Pat Moody, Ms. Roberts has hired Mr. Darren Thorn for the remainder of the school year. He has an excellent rapport with students and has already invigorated the Day School music program. Lastly, there are only four openings for enrollment in the 2012-2013 academic year. Tami presented the CCSD February financial report and the proposed 2012-2013 CCDS annual budget. The budget was approved by motion (Farrelly/Le Moyne).

Personnel, Policies and Procedures: *Tom Morelli*. Tom announced that all job descriptions have been completed and will be distributed to vestry for approval.

OLD BUSINESS. None.

NEW BUSINESS. Terry Farrelly volunteered to coordinate a fundraising effort for Camp Stevens Day. Sam Ward and Fr. Edward will look into whether a special offering will be possible.

There being no further business the meeting was adjourned at 12:46 P.M.

Respectfully submitted,

Carla Fargo
Clerk