

**CHRIST EPISCOPAL CHURCH**  
**Vestry Meeting**  
**March 15, 2009**

The meeting was called to order by Fr. Edward Harrison, Rector, at 11:15 A.M., with a prayer for our mission. Vestry member Phil Hunsaker was absent and excused. Pastoral Care Ministry chairman, Carlene Gibbons, was present.

**Minutes of the 2.15.09 Vestry Meeting:** *Suzie Heap*. It was moved Skelly/DeMichele to accept the February minutes as E-mailed. All were in favor of the motion.

**Parish Ministry Reports: Pastoral Care - Carlene Gibbons.** Carlene gave each Vestry member present a copy of her report. She recited the Ministry Purpose and the Pastoral Care Ministry Mission Statement. She drew Vestry attention to the Pastoral Care Ministry groups which continue to provide support to Christ Church. Carlene then led a discussion of the scheduled Wellness Event of Saturday May 16, 2009 from 8:00 A.M. until 4:00 P. M. The event will be a **CPR/AED/First Aid** program. It will take place in Hinde Hall. Lunch will be provided. Cost is \$65, certification will be awarded. People in key positions were selected to attend and others volunteered.: Laura Bradford, Lissy Rooney, Steve Crawford, Steve's daughter, Celeste, who will be a Pilgrim this summer, Ed ward Harrison, Stu Swett, Christie Tugend, Susie Clifford, Hal Skelly, Barbara DeMichele, Mark DeMichele David Hopkins. Sarah Shealy-Stump, Carlene and Frank Gibbons and Vicki Morris will attend the May 16 event. The program will be open to additional attendees up to a total of 24. Carlene and Christie will attend an orientation meeting on Wednesday, March 18<sup>th</sup> The Pastoral Care Ministry facilitated the purchase of 2 AED's one for Christ Church and one for Christ Church Day School through S.D. County Project Heart Beat. Grants were applied for and awarded to Christ Church for financial help in both the purchase of the AED's and for support of the required CPR/AED programs. Grant money has been received. Walkthrough by Fire Department and placement decision of the AED's will occur

A future Wellness Event, coordinated with Evangelism will be presented at a luncheon meeting in the Fall.. Cheryl Wilson ( CEO St. Paul's) will speak on health and well being: planning for the future.

The Pastoral Care Ministry meets the 4<sup>th</sup> Wednesday of each month in Hinde Hall..

**OFFICER REPORTS:**

**Senior Warden:** *Mark DeMichele*. Mark reported that during his first week as Sr. Warden he has attended many meetings. He thanked Sarah Shealy-Stump for baking the Irish Soda Bread for today's Irish Stew Luncheon given by and for the Pilgrims to Ireland..

Mark asked Vestry to read and become familiar with their packet of materials for Saturday's Vestry Retreat. The Vestry retreat will have two workshops: 1) Year-Round Stewardship chaired by Sam Ward and 2.) Christian Formation chaired by Barbara

DeMichele. Edward will E-mail some addition reading material to Vestry in preparation for Saturday's Retreat. Mark asked Vestry to be flexible about the finishing time of the retreat.

**Junior Warden:** *Betty LeMoyné.* Betty gave a written report to Vestry. The Parish Ministry Chairs have made a schedule for their reports to Vestry: March – Pastoral Care;; April – Service Ministry; May – Christian Formation; and June – Evangelism. The various chairs are happy to remain in their chairmanship roles. They do prefer incoming chairs be chosen by the Rector with the outgoing chair making recommendations. Barbara De Michele has been asked by the Rector to serve and has accepted the chair of Christian Formation. The church year begins in September. The September calendar time is better for ministry changeovers whenever possible rather than mid-year at the Annual Meeting..

A thank-you note has been received from Laura Deitrick thanking the Parish for its support of the Pilgrimage this year.

The Christ Church Vestry Action Register was brought up to date. Mark DeMichele will spearhead forming a committee to study long term property use.

**Treasurer:** *Don McCleary.* Don spoke to three areas of his Financial Statement Report: 1.) a February Statement, 2.) a Year to Date Statement and, 3.) a Balance Sheet. We're fine. It was moved DeMichele/LeMoyné to approve the budget. All approved the motion to accept the budget.

The Parochial Report for 2008 has been approved by the Finance Committee and the Rector. It was moved Morris/LeMoyné to accept the Parochial Report. All approved the motion to accept the report. The Clerk of the Vestry signed the report as did the Treasurer and the Rector. The report will be sent to the Diocese This report is important to the Diocese and to us.

Church Audit 2007 – Stack & Associates report is being reviewed by the Finance Committee. Results will be brought to the Vestry at the April 19<sup>th</sup> Vestry meeting.

Church Audit 2008 - Internal : Commitments have been made by four parishioners to be on the audit committee. Work will commence this week.

Investment Committee. This committee will meet as soon as possible to discuss our investment strategy. Bill Adams is the chair.

**Clerk:** *Suzie Heap.* Suzie passed onto Carlene Gibbons, Pastoral Care chair, a letter received from the National Episcopal Health Ministries expressing thanks for our 2008 donation of \$200 and asking for renewal at the same level. This matter is a regular Pastoral Care budget item.

## **CANONICAL COMMITTEE REPORTS**

**Planned Giving:** *Vicki Morris.* Vicki spoke to the Legacy Program. There will be a gathering for potential Legacy members. She spoke also to Individual Endowments. A letter is going out to the Parish to explain this program. There will be a meeting on April 22<sup>nd</sup> at 7:00 P.M. for those interested in learning more about this program. Endowments are the future of churches.

**Property:** *Bob Ketts.* Bob mentioned two property items:: 1.) Bookshelves for the Rector's Office (Mark DeMichele will look into the bids received), and 2.) Some painting and shrubbery are needed at the Rectory. Rick Wilson did a rectory inspection. The ad hoc committee doing the exploratory work on the Courtyard Bungalows next door did find out that this property does have a Historical Designation. Architectural integrity and the original footprints of the bungalows must be kept.

**Finance:** *Don McCleary.* No report.

**Stewardship:** *Hal Skelly* No report.

**Personnel:** *Phil Hunsaker.* No Report.

**Day School:** *Kathleen Ireland.* The Day School will submit their budget for Vestry approval at the April 19<sup>th</sup> Vestry Meeting. On May 1<sup>st</sup> CCDS will mail an annual giving letter. Lissy Rooney will be the teacher for the new Junior Kindergarten. Lissy stressed that this new class being added to CCDS is not a pre-school.

## **OLD BUSINESS**

**Rector Position Description:** *Mark DeMichele, Phil Hunsaker and Ed Morris* make up this committee. This matter is in the hands of the committee.

## **NEW BUSINESS**

**No New Business.**

There being no further business it was moved Skelly/.Ketts to adjourn the meeting. All were in favor of the motion. The meeting was adjourned at 12:20 P.M.

Respectfully submitted,

Suzie Heap  
Clerk