

**CHRIST EPISCOPAL CHURCH**  
**Minutes for**  
**June 19, 2011 Vestry meeting**

- I. OPENING PRAYER:** The meeting was called to order by Senior Warden, Betty Le Moyne, at 11:31 AM. Associate Rector Rev. Terry Shields Dirbas and Vestry members Terry Farrelly and Rob Taylor were absent and excused.
- II. APPROVAL OF MINUTES:** *Betty Le Moyne.* Minutes from the May 15, 2011 Vestry meeting were approved by motion (Morelli/Iverson).
- III. OFFICER REPORTS**
- a. Senior Warden:** *Betty Le Moyne.*
- i. Carla Fargo has resigned as Clerk. She will focus on being chair of the Hospitality Committee. A search is underway for a replacement Clerk. The Vestry thanks Carla for her service as Clerk, as well as for three major Hospitality events since the last Vestry meeting.
  - ii. Vestry Orientation will be held as an abbreviated session at Betty's home on either July 6 or July 11. New Vestry members should contact Betty with their available date(s).
  - iii. The new pews and lights are a terrific addition to the church. Further comments on cushions will be forthcoming.
- b. Treasurer:** *Betty Le Moyne for Terry Farrelly.* Through May, receipts and expenses are running higher than budgeted, with a slight surplus. These differences are considered to be a factor of timing. The Finance Committee will conduct a mid-year budget review after the June figures are available. A minor budget sheet modification will be made regarding St. Clare's Cottage expenses. An annual audit is currently being led by Keith Fargo. Results will be published in July.
- c. Junior Warden:** *Jo Hunsaker.* All ministry inputs for updating the Vestry Manual have been received. More information on the manual update in the future. Mary Gwen Brummitt is the new chair for the Evangelism Ministry.
- d. Clerk:** No report.

#### IV. STAFF REPORTS

- a. **Rector's Report:** *Rev. Edward Harrison.* Edward reported that the Youth group in Peru is a great team. This is a fine ministry trip, and a great deal of spiritual growth is happening among both the youth and adults. He also reported that he and a parishioner committee met with a consultant regarding the capital campaign. He will hold another meeting with the committee before making a recommendation to the Vestry.

#### V. CANONICAL COMMITTEE REPORTS

a. **Property:** *Mark De Michele.*

- i. The Church lighting work expanded to include refinishing the light housings, which were not brass, as expected. This doubled the cost of that work phase. The first set of lights is completely rewired, equipped for adjustable intensity, and are anchored solidly. Most important – they are safer; much less a potential fire hazard. The second set of lights will only be out for a week in August.
- ii. The pews fell apart after removal. They are now rebuilt and very solid. The reinstalled pews have been moved forward slightly to provide better access to the church from the rear doors.
- iii. St. Clare's Cottage status continues to evolve. We challenged the requirement to upgrade the building to commercial standards as excessive, and achieved apparent agreement in a meeting with the consultant and other City officials. The City's Supervisor of Construction subsequently balked. Another meeting is being set with the City Staff to re-discuss the matter and achieve agreement on the construction standard to be used. Commercial standards will increase costs and construction time.
- iv. The Day School building has a roof leak, with soft roof areas nearby. We are obtaining roofer bid(s) for a temporary repair to cover the next school year. A total roof replacement at \$35K will be required eventually.
- v. The Master Plan elements are still being assembled from various bids and work investigations/elaborations. Mark anticipates they will not be ready for consolidated review until at least September.
- vi. The bloodmobile visit on June 13 provoked a complaint to the City by our neighbor across the alley. She said the generator noise at the early hour was unsatisfactory. We were cautioned by Mayor Tanaka that we had agreed not to provoke her again, and Mark had told the City that we would not hold

bloodmobile visits in the parking lot. **Future bloodmobile visits must be held on C Ave. to avoid noise in the alley.** (Office note)

- b. Day School:** *Tami Sandke.* In an overview, Tami reported that CCDS is looking at the Rock Academy science lab as a potential model for our Master Plan. The wiring assessment of the school building is on-going; results are better than expected, but will generate work that must be done before the school year starts. The CCDS giving letter has been sent out. There were several extraordinary CCDS expenses for 2010-2011 (smart boards, hallway refinishing, \$6K assessment, etc.) which will impact the end-of-year totals, and may entail use of some quasi-endowment funds. More details in July. Enrollment for 2011-2012 is 122-124, with tuition raised another \$300 to about \$7,000 per year.
- c. Finance:** No report.
- d. Stewardship:** Rob asked via email that the YRS calendar be updated to list the 2011 Stewardship campaign ‘kick off weekend’ for Oct 22-23.
- e. Personnel, Policies, Procedures:** *Tom Morelli.* Tom will send out the 2011 job descriptions after additional discussions with the Rector and the Senior Warden.

## VI. MINISTRY REPORTS

- a. Service Ministry:** *Sarah Shealy Stump.*
  - i. Sarah commented on the Service Ministry report from Charlette Preslar of diocesan-wide service ministry opportunities that the Vestry received for information. Our Service Ministry is considering adopting some of these opportunities (Veterans’ Village of San Diego and a Sunday pet food collection in concert with PAWS) for possible implementation this summer.
  - ii. The Service Ministry team will send a group to observe how other churches provide weekly meal service to the homeless at the Episcopal Church Center in Ocean Beach to determine if we’d like to take on a commitment to serving food once a month in Ocean Beach.
  - iii. The Service Ministry continues to struggle with obtaining new volunteers. There is a core group of 5-7 people doing most of the work. They need to obtain more willing hands to accomplish projects, particularly across the bridge.

**b. Pastoral Care Ministry:** *Nancy Iverson.*

- i. Nancy announced that Martha's Cupboard is being re-structured. The foods being prepared and stored at the church are not being used, and most have to be discarded. In the future, Edye Denney will maintain a small supply of meals that she will deliver, when called upon to do so.
- ii. The rides for parishioners program is experiencing some problems. Nancy reported that the Stephen Smith's drivers list had waned. Happily, the Coronado Retirement Center has a bus that will bring Stephen to church and home each Sunday, so that problem is resolved. Nancy also noted that there are some scheduling issues with getting Helen Amsden to the Forum each Sunday.
- iii. Nancy reported that the creation of a Mothers' Day Out program (or "MOPS"), which requires day care, will be turned over to the Christian Formation Ministry.

**VII. OLD BUSINESS:**

- a. Betty announced that the Strategic Plan Goal # 3.3 has been completed by the Service Ministry.
- b. The Rector wants to use \$3-5K from the Memorial Garden Fund to have Maryl Benzian develop a campus landscaping plan to join the school with the church and Hinde Hall. The Vestry agreed with this expenditure.

**VIII. NEW BUSINESS: None.**

- IX. ADJOURNMENT:** There being no further business, the meeting was adjourned at 12:32 P.M after a prayer by the Rector.

Respectfully submitted,

Sam Ward/ Sarah Shealy Stump  
Acting Clerks