

CHRIST EPISCOPAL CHURCH
Vestry Minutes
June 20, 2010

The meeting was called to order by Mark DeMichele, Senior Warden, at 11:45 A.M. All vestry members were present. Guests Bishop Bill Godfrey and Reverend Ian McGomery were briefly in attendance.

Minutes of the May 16' 2010 Vestry Meeting: *Suzie Heap*. The minutes of the May 16th meeting, as emailed to the Vestry, were approved upon motion (Skelly/Iverson).

OFFICER REPORTS

Senior Warden: *Mark DeMichele*. Mark reported that several individuals are being approached as potential replacements for retiring vestry member Frank Gibbons. A motion was made (Farrelly/ Iverson) to appoint Rick Wilson as Junior Warden. The motion passed. Mark discussed the review and recommendations from the last Investment Board meeting. A motion (Sandke/Iverson) passed accepting the following recommendations of the Board: (1) the Capital Reserve Fund (currently \$150,000 to which \$75,00 will be added from the church savings fund) will be renamed the Facilities Reserve Fund. This will be the master account for long term major facility improvements/maintenance; (2) the Christ Church Endowment Fund (currently \$26,000) will be formally established; (3) the Christ Church Savings Fund will be created by merging the memorial garden fund (\$17,135) and the Christ Church Memorial Fund (\$486,000), to cover extraordinary unbudgeted expenses. The vestry approved a motion (Skelly/Wilson) authorizing up to \$35,000 for completion of exterior repairs to St Claire's cottage. It is thought that final cost would likely be closer to \$30,000. Mark then reviewed the newly proposed fees for CC Memorial Services, which were unanimously approved by motion (Skelly/Wilson).

Lastly, upon Mark's request, Tami Sandke summarized a program, whereby a church can post a link to Amazon.com on their website. If parishioners make purchases from Amazon.com thru this link, the church would earn money. Based on the required contract fee with Amazon and the anticipated income, the program will not be further investigated.

Junior Warden: *Frank Gibbons.* Susan Garberick will replace Frank as head of the Master Facilities Planning Committee (MFPC). The MFPC will temporarily meet jointly with the Property Committee, on the 4th Wednesday of each month at 4:00 PM in Hind Hall. Organization of the MFPC was divided amongst its six members, each charged with responsibility of developing plans and cost estimates for facility improvements. The assignments are as follows: Sanctuary (Sam Ward), Claire's Cottage (John O'Brien), CC office (Christie Tugend), Hinde Hall (Susan Garberick), CCDS (Bud Edney); and grounds/parking (Don McCleary). CCDS presented a "wish list" of facility needs.

Treasurer: *Terry Farrelly.* Church finances are in good order. CCDS proposed budget for 2010-2011 was presented by Terry Farrell.

Clerk: *Carla Fargo.* No report.

Rector's Report: *Rev. Edward Harrison.* A motion was passed (Morris/Iverson), approving the job description for the Associate Rector's position. The AR will begin on August 1, 2010.

CANONICAL COMMITTEE REPORTS

I. Planned Giving: *Vicki Morris.* Vicki announced that Planned Giving will sponsor a forum on July 24th, dealing with estate planning and end of life issues. Tami Sandke will conduct the forum.

II. Property: *Frank Gibbons.* No report.

III. Finance/Long Range Financial Planning *Sue Steven.* Sue stated that the goal of the LRFP committee is to develop a five year financial plan which supports the church's strategic plan. Sue hopes to present the plan to the vestry in October for approval.

IV. Stewardship: *Hal Skelly.* No report except to say that Russ McKee will be stepping in as head of the committee

V. Day School: *Nancy Iverson.* No report.

OLD BUSINESS

a. **By Law revision Recommendations.** *Vicki Morris* explained the revisions to Article V, section 2, regarding composition of the vestry. Further clarification will be made by Vicki's committee re the ineligibility of employees (salaried or otherwise). Vicki will present new draft language of the section for approval at the next Vestry meeting.

NEW BUSINESS/ANOUNCEMENTS Sherry Henderson will now head the Christian Formation Committee

ADJOURNMENT There being no further business the meeting was adjourned at 1:10 P.M.

Respectfully submitted,

Carla Fargo
Clerk