

**CHRIST EPISCOPAL CHURCH**  
**Vestry Meeting**  
**June 21, 2009**

The meeting was called to order by Mark DeMichele, Senior Warden, at 11:30 A.M. Fr. Edward Harrison was briefly delayed. The following Vestry members were absent and excused: Frank Gibbons, Lissy Rooney, Phil Hunsaker, and Steve Crawford. There was a quorum. In attendance was Carolyn Sykes from the Evangelism Ministry to give a scheduled report to the Vestry..

**Minutes of the 5.17.09 Vestry Meeting:** *Suzie Heap*. It was moved Skelly/Ireland to approve the May minutes as E-mailed. All were in favor.

**Parish Ministry Reports: Evangelism – Carolyn Sykes** Carolyn outline the three main areas served by Evangelism: 1.) **Greeters:**. The ministry is seeking Greeters for the 8:00 A.M. Service. 2.) **Newcomer's Brunch:** The last Newcomer's Brunch in May was held at the Rectory. Twenty-eight invites were issued and 14 RSVP'd. The next one is scheduled for the month of August. It is hoped that the summer people new to our church can be accommodated at this brunch and also those who were unable to attend the previous brunch. The date has not yet been set. 3. **Coronado 101:** The Ministry held a Coronado 101 entitled Dollars and Sense, in the Spring. The Fall offering, in conjunction with Pastoral Care, will be a 101 on Health Related Stress Busters. This will include all ages. Carlene Gibbons of Pastoral Care oversees health topics and does the publicity for them.

**Week Night Child Care:** Our youth are involved in serving dinners. The Ministry will be submitting a report before Tuesday June 30 detailing the first half of the year's work. The Ministry currently has 10 people actively involved.

## **OFFICER REPORTS**

**Senior Warden:** *Mark DeMichele* **Junior Kindergarten Facility:** Upgrades have been overseen by Don McCleary, Treasurer; Mark DeMichele, Senior Warden; Edward Harrison, Rector; Nancy Roberts, Headmistress; and Karen Vogel, Parent's Association President. Issues that needed to be addressed before the opening of the school at the Jr. Kindergarten and CCDS classroom air conditioning have already been addressed. Cost is within the budget.

**Upgrade of Church Website** has not yet been addressed. The cost will be around \$6800.

The upgraded **website** will include the recording of the first part of the service and sermon.

**Rector's Office:** The bookcases for the Rector's Office will be installed the last week of June at a cost of \$4000. About ½ of this cost has already been funded.

**Long Range Property Committee:** A meeting is scheduled for Wednesday June 24<sup>th</sup>

**Junior Warden:** *Betty LeMoyne.* Betty mentioned the May 3<sup>rd</sup> Newcomer's Brunch held at the Rectory. She mentioned the June Fellowship Gathering at Vigilucci's attended by 38 people.

July 16<sup>th</sup> is the date of the next Fellowship Gathering to be held at the Coronado Boathouse. The Icon Writing Workshop with Teresa Harrison, Iconographer, will be held June 22 – 26. Betty mentioned the proposed Pilgrimage to Jerusalem to be held in 2010, probably in May when the weather is fine there.

**Treasurer:** *Don McCleary* Don reported that Receipts vs. Expenses are positive. The very complete and excellent Audit done by Ed Morris and his team provided a recommendation section. The implementation of these recommendations will be checked off at each Vestry meeting. The Finance Committee approved the audit. The Vestry approved the audit with one abstention by Terry Farrelly, who has not had the opportunity to read the audit. A discussion of check signers was held. There are 4 signers authorized to sign checks. It was moved Ireland/LeMoyne that dual signatures be made on each check issued. All were in favor. The dual signature issue is an operating procedure. The By-Laws will be changed at the annual meeting to reflect this.

**Rector's Report:** *Fr. Edward Harrison.* **Deacon – in – Training:** Edward reported that the Bishop wished to assign a graduate seminarian to do an internship at Christ Church. This person will be a Deacon in Training. His name is Ken Simon. He will work in the parish for six months to a year. Edward reported that he feels good about this. Ken Simon will be here for services and possibly teach. There is a discretionary fund especially for him.

**Director of Children's Ministries and Director of Youth and Adult Education:** The DRE position is funded in the budget and will hopefully come to pass next year. There will be two part time ministries: Director of Children's Ministries and Director of Youth and Adult Education. These positions need job descriptions.

**Strategic Planning Process:** The first meeting to gather the congregation's will be held on Tuesday evening, June 23<sup>rd</sup>. The focus will be on Education. A schedule of future meetings will be prepared. Worship will be the subject of an evening meeting in early September. John Palmieri has a copy of the Three Year Plan and an update of the Re-Visioning Plan.

## **CANONICAL COMMITTEE REPORTS**

**Planned Giving:** *Vicki Morris.* The Individual Endowment is on line. Three Legacy Dinners have been held at the Rectory so far.

**Property:** *Frank Gibbons.* In Frank's absence the Property report was given by Mark DeMichele. A Parish Work Day was held on June 13<sup>th</sup>. Thirty people filled two dumpsters. A Work Day in the Fall will be scheduled. During the Summer the flag pole will be rehabbed. There will be a Paint Up Day for the Youth Center. Christie will contact a company which will do an Energy Conservation Audit at no cost. Rick Wilson has mortared the brick gate post across the street. The windows in Hinde Hall have been

repaired and the kitchen door has been repaired. These great jobs done by Rick have saved the Parish lots of money. The next meeting of the Property Committee will be in late July

**Finance Committee:** *Don McCleary.* This report was given during the Treasurer's Report

**Stewardship:** *Hal Skelly.* Hal reported that there are three areas that need to be considered: Year Round Stewardship, Time and Talent Stewardship and the Annual Giving Campaign. It was moved DeMichele/LeMoyné to form structure on yearly stewardship. All were in favor.

**Personnel:** *Phil Hunsaker.* No report given.

**Day School:** *Kathleen Ireland.* Kathleen reported that the new Jr. Kindergarten is ready. The CCDS annual letter to parishioners for financial donations has been mailed. A letter to Day School parents from Nancy Roberts will be sent. The Golf Event will take place in October or November. There will be a Pre-Event wine tasting.

**OLD BUSINESS** None.

#### **NEW BUSINESS**

**Altar Guild Flowers in the Church** message. Parishioners should contact the church if they wish to donate flowers for the church to honor a special event or person. Myra Jones is in charge. The florist will send the bill to the church. Parishioners donating flowers can pay at the church and take a tax write off. Flowers for the front of the church run about \$ 78 -\$ 85. Flowers for the back of the church run about \$ 30. It was suggested that on Round Up Sunday parishioners could sign up for flowers.

There being no further business the meeting was adjourned at 12.20 P.M.

Respectfully submitted,

Suzie Heap  
Clerk