

**CHRIST EPISCOPAL CHURCH**  
**Vestry Meeting**  
**August 16, 2009**

The meeting was called to order by Fr. Edward Harrison, Rector, at 11:28 A.M. with a prayer for our mission. Absent and excused were Vestry members Frank Gibbons and Don McCleary. Present to deliver an updated report on the Pastoral Care Ministry to the Vestry was Carleen Gibbons, chairman,

**Minutes of the 7.21.09 Vestry Meeting:** *Suzie Heap*. It was moved LeMoyne/Morris to approve the July minutes as E-mailed. All were in favor.

**Parish Ministry Report: Pastoral Care:** *Carleen Gibbons*. Carleen reminded the Vestry that the Ministry's purpose is "To promote Christian fellowship, caring and well being within the Parish, and to provide improved opportunities for increased social contact among parishioners." The Pastoral Care Ministry Mission Statement is "To reach out and share God's love by being present and supportive to our parish community". A detailed report was given to Vestry members showing how the Pastoral Care Ministry groups continue to provide support to Christ Church. The groups discussed were: *Care-Link, Martha's Cupboard, Fellowship, Lay Eucharist Visitation, Daughters of the King, St. Mary's Guild, and the "Wellness Program."*

The Fellowship Happy Hours have been very successful. The next gathering will be at Peohe's on September 16<sup>th</sup>. Betty LeMoyne, Jr. Warden, extended kudos to Carleen on her leadership of the Pastoral Care Ministry. "The ministry couldn't have a better person serving as chairperson", Betty said.

**OFFICER REPORTS**

**Senior Warden:** *Mark DeMichele* Mark spoke on behalf of Property Chairman, Frank Gibbons, in his absence. Mark said that Frank and his committee of Lissy Rooney, Sam Ward, Hank Otten and Edward Harrison did yeoman's work on scraping, sanding and painting the flagpole. There will be a flag raising ceremony and both the American Flag and the Episcopal Flag will hang from this newly restored flagpole.

Renovations at 901 "C" have been completed and the building is ready for teacher Lissy Rooney and the students of the newly formed Jr. Kindergarten.

Mark has had conversations with Nancy Roberts about having joint finance church and school meetings twice a year: Fall and at the end of the school year. There will also be a joint meeting of the Vestry and School Board to coordinate activities of CCDS and the church

**Junior Warden:** *Betty LeMoyne* Betty reported that planning for the trip to Jerusalem is going forward. Betty met with the Ministry Chairs on August 12, 2009. The Vestry will

be given scheduled oral and written reports by the Ministry chairpersons as follows: August – Pastoral Care; September – Service; October - Christian Formation; and November – Evangelism.

Betty reported that Greeters would like Vestry to be available to receive already greeted visitors to tell them more about Christ Church and introduce them around before and following services.

There is a new procedure for church flowers. The florist will bill the church and the parishioner donating flowers will receive a bill from the church that will be tax deductible.

Special dates for August and September are: Surprise celebration for Jess' forty years of service 8/30; Round-up Sunday 9/13; the Fellowship Happy Hour at Peohe's 9/16; and LEV Training 9/26.

**Budget:** *Vicki Morris.* Vicki drew Vestry's attention to the Budget 2009 Revision of August 2009. Items changed are highlighted in yellow.

**Rector's Report:** *Fr. Edward Harrison* Edward reported that the Strategic Focus Groups usually have 18 – 20 people in attendance. Hal Skelly asked for a report on what is happening with the Strategic Planning Focus Groups. Edward wants a business meeting between CCDS and the Christ Church Vestry. This meeting would be just for business not a social event. Religious Education is part of the mission of Christ Church. It will be written into the By-Laws that the Church oversees CCDS.

## **CANONICAL COMMITTEE REPORTS**

**Planned Giving:** *Vicki Morris.* Vickie reported that both our Legacy Circle and Individual Endowment Fund programs are now available to parishioners. Endowment Fund information is on the Church website.

Legacy Circle - Three dinners were held at the Rectory in June for known and potential Legacy Circle Members. A brochure describing the Legacy Circle is available. Information will be added to the Church website.

Individual Endowment Funds (IEF) – On 4/12/09 Edward sent a letter to all parishioners about this program. A slide presentation was given the evening of 4/22/09. The presentation and IEF form are on the church website. To date two IEF's have been opened worth a total amount of \$4000.00

**Property:** *Frank Gibbons.* In Frank's absence Sr. Warden, Mark DeMichele. gave the Property Report in his Sr. Warden Report.

**Finance:** *Don McCleary.* In Don's absence, Christie Tugend, Business Administrator placed printed reports in Vestry members boxes and E-mailed a sheet outlining the areas of: 1.) Financial Statement, 2.) Proposed 2009 Budget Review & Changes, 3.) Church

Audit Recommendations – 2008 Audit and 4.) Review of 2009 pledges compared to the actual amount received as of 7/31/09.

**Stewardship:** *Hal Skelly.* Hal reported that Sam Ward is covering Year Round Stewardship. Plans are afoot for the Individual Campaign, Time & Talent, and Pledging.

**Personnel:** *Phil Hunsaker.* No report.

**Day School:** *Kathleen Ireland* Kathleen reported that the next CCDS Board Meeting will be held on September 16, 2009. Kathleen mentioned that Karen Vogel , Board Chairman, had floated the idea of having a blessing of the Junior Kindergarten housed in the restored 901”C” Building. Vestry voiced their approval of this idea. The blessing ceremony will take place one Sunday following the 10:00 service. Laura Bradford will share, on Sundays, the space with Lissy Rooney, the Jr. Kindergarten teacher.

### **OLD BUSINESS**

There was no old business brought before the Vestry.

### **NEW BUSINESS**

Hal Skelly suggested that a possible Eagle Scout Project could be the making of a video inventory of everything in the church. This information could be sent to our insurance company to keep on file. Some discussion on this idea was held.

There being no further business the Vestry meeting was adjourned at 12:20 P.M. The September Vestry meeting will be held on Sunday, September 20, 2009.

Respectfully submitted,

Suzie Heap  
Clerk