

CHRIST EPISCOPAL CHURCH
Vestry Minutes
April 18, 2010

The meeting was called to order by Frank Gibbons, Jr. Warden, at 11:30 A.M., with a prayer for our mission, for the Christ Church Pilgrims to Israel and for Vestry member Rick Wilson recovering from a heart attack. The following members were absent and excused: Fr. Edward Harrison, Rector, Mark De Michele, Sr. Warden, Vicki Morris, Rick Wilson and Carla Fargo, Clerk. There was a quorum of 7 Vestry members present

Present to give reports were Nancy Roberts, Headmistress of CCDS, Karen Vogel, CCDS Board President and Kathleen Ireland from the Church Office.

A warm welcome was extended to the new Vestry member, Sue Steven, who has been appointed to fill the unexpired term of Kathleen Ireland. The Vestry members present each introduced themselves to Sue and mentioned the duties they have accepted for their service this 2010 Vestry year.

Minutes of the 03.21.10 Vestry Meeting: *Suzie Heap* It was moved Skelly/Farrelly to approve the March Vestry Minutes as e-mailed by Carlo Fargo, Vestry Clerk.

NEW BUSINESS: Today's meeting, as a courtesy to the CCDS and Christ Church Office Staff attending the meeting, began with New Business.

Revised Wedding Fee Schedule: *Kathleen Ireland.* Kathleen presented each Vestry member with a copy of the **Christ Church Coronado Wedding Fees for 2010.** Kathleen took the Vestry through the two packages of the document: **Active Church Members & Active Military** and **Non-Church Members. Each package includes fees for: Wedding Director, Counseling, Organist, Sexton, Altar Guild, Flowers and Facility Fee.** The only fee negotiable is the Counseling Fee. This is negotiable to make it possible for the bride and groom to receive counseling where they are living, if out of town. The fees for members/ active military are \$1800 and for non-members of the are \$3500. An Active member of Christ Church is defined as a Pledging Member. In either case, Member or Non-Member, the wedding needs to be performed by an Episcopal priest. A priest/pastor from another denomination of a member of the wedding couple may assist. Additionally Hinde Hall/ Church Garden may be rented for a reception. The Church Office maintains a list of reception places and caterers.. A thorough question and answer period by Vestry was held with Kathleen. It was moved Crawford/Skelly to approve The Wedding Fees as presented. A copy of the Fee Schedule will be filed with the Minutes of this meeting.

Kathleen also reviewed an **Affiliate Program with Amazon.** This is a fund raising opportunity for the Church. The program works by placing a link to Amazon on our web site. The Church would then receive a percentage of the cost of products, that had been ordered through the web site link, and shipped within a given month. Vestry is interested and realizes that books are not the only products sold by Amazon. However, Vestry

agreed that they would like to check with independent book sellers to see if they would be offended by such a program before linking up with Amazon.

Joe Dirbas Endorsement: Joe is our seminarian. To advance to the priesthood an ordination endorsement by the Vestry of Christ Church is required by Canon Law. Vestry members present signed the endorsement document.

CCDS WASC Report *Nancy Roberts and Karen Vogel:* Nancy spoke to the recent WASC visit and the 18 month Self Study that involved all stakeholders in the accreditation. An Action Plan has been developed for the next five years 2010 – 2015. At the next WASC visit it will be determined if the Action Plan was fulfilled by looking at the evidence provided. Vestry was provided with PART B OF THE VISITING COMMITTEE REPORT: Synthesize the strengths and key issues from all categories into school wide strengths and school wide critical areas for follow-up. Follow-Up areas mentioned by Nancy that especially involve Vestry include: #1.) The school board needs to develop a formal leadership transition plan; #7) Create a joint task force between the school and the church to develop a long-range facilities master plan addressing the physical needs of the school and the church for the next ten years; and #8.) Expand the number of school board members to provide support and direction for the development of a marketing plan and to build capacity for additional development activities. .

Proposed CCDS By-Law Revisions: A red lined copy showing items changed and a Revised Copy of the BY-LAWS were reviewed by the Vestry. Although there was agreement concerning the suggested changes, the Vestry believes that submittal timelines for the annual budget and bi-monthly financial reports should be added to Section 4 c. Karen will work with Terry Farrelly to add this language and ratification of the by-laws will be considered at the Vestry meeting in May.

Proposed CCDS Annual Budget: Karen spoke to the CCDS Proposed Budget for 2010 – 2011. It was decided that the Vestry Finance Committee needed more time to review the budget to understand the underlying assumptions. Approval of the Budget will be considered by Vestry for approval in May after review by the Treasurer

PARISH MINISTRY REPORTS

Junior Warden: *Frank Gibbons* - No Report

Treasurer : *Terry Farrelly* Terry reviewed the Financial Statement as of March 31, 2010 and the Balance Sheet as of March 31, 2010 with Vestry. The reports show more Income than budgeted and Expenses below budget.

Clerk: *Carla Fargo* Absent. No report. Suzie Heap was the substitute clerk.

CANONICAL COMMITTEE REPORTS

No Formal Canonical Committee Reports were given at this meeting.

Frank Gibbons, Property Committee Chairman, did mention that some major property issues are looming: Clare's Cottage and CCDS steps.

There being no further business, it was moved Skelly/Gibbons to adjourn the meeting at 1:30 P.M.

Respectfully submitted,

Suzie Heap for
Carla Fargo, Clerk