

CHRIST EPISCOPAL CHURCH
Vestry Meeting
May 17, 2009

The meeting was called to order by Fr. Edward Harrison, Rector, at 11:25 A. M., with a prayer for our mission. Betty LeMoyne, Junior Warden was absent and excused. Terry Farrelly was welcomed onto the Vestry to fill out the term of Bob Ketts, who resigned because of business responsibilities. Barbara DeMichele was present to give a report on Christian Formation.

Minutes of the 4.19.09 Vestry Meeting: *Suzie Heap*. It was moved Harrison/McCleary to approve the April minutes as E-mailed. All were in favor/

Parish Ministry Reports: Christian Formation – *Barbara DeMichele and Steve Crawford*. Christian Formation has two announced goals: 1.) More time for Adult Education. This one is going well with the change in Service times, and. 2.) Attract Younger Parishioners.. This one is coming along slowly. Youth is dwindling since the change in the service times. There is a need to communicate that 9:00 – 11:00 A.M. are the family church hours..

There will be time off in the Summer. Children's Chapel and Youth Group will meet. There will be one Adult Education Forum led by Fr. Edward and Gia DeMichele. On Labor Day Weekend, there will be a large Outdoor Gathering announcing all the programs for the Fall, Winter and Spring quarters.

OFFICER REPORTS

Senior Warden: *Mark DeMichele*. **Long Range Properties Planning**. Mark told the Vestry of the Youth Center Closet Cleaning. Opening locked closets revealed storage of records and cleaning items.

CCDS would like more square footage. Discussion of properties across the street and the property listed for sale adjacent to the CCDS was held. John O'Brien is advising the Long Range Properties Committee of construction costs. The Junior Kindergarten, that will be housed at 901 C Street, has some needs that must be addressed before its opening in the Fall. : Structural Issues have already been addressed. Electrical and Plumbing Issues need to be addressed before the opening. .. Heaters and old brittle window glass are Safety Issues. Paint and new floor covering are issues that must be addressed. Must have for the Fall opening will go out to bid. This should take about a month. The Church is the landlord and has offered the facility to CCDS for three years rent free during which time the Jr. Kindergarten should become self sustaining. Payment responsibility for the necessary upgrades was discussed. It was agreed that the Church and CCDS need to have an understanding of where each is going property wise.

Junior Warden: *Betty LeMoyne*. In Betty's absence, it was reported that Action Register Items are moving along. Ministries need to turn in their lists of accomplishments.

Treasurer: *Don McCleary.* Don presented Vestry with a Christ Church Finance Report. In the report, Don covered Receipts and Expenses in a Financial Statement as of April 30, 2009. The Church Audit – Internal for 2008 - is complete. Results will be presented at the June Vestry meeting. The Investment Committee has met this month and is working on issues that need attention. Mark DeMichele is working with a carpenter to consider various options for needed bookshelves in the Rector's Office. A plan will be presented within thirty days. The Traynor Trust, a “trust” that was given to the Altar Guild on May 31, 1990, was actually a “cash bequest of \$ 5000”. As such, the Vestry acknowledges that the Altar Guild is free to do whatever they wish with this money.. Vestry moved Gibbons/Skelly to approve funding for the January 2010 semester (\$1500) for our Seminarian, Joe Dirbas. This money is budgeted in Operating Funds.

Rector's Report: *Edward Harrison.* Edward reported that Vestry “Sunday Duty” Assignments are moving along smoothly. Edward will assign a Sunday Duty Schedule. The AED training went well. There will be a make-up date in the Fall. The Strategic Planning Process will hold meetings in June and in August. Major Ministry areas need to know where they wish to be in five years. John Palmieri will bring information back to Vestry in September. Plans should be presented to the Parish by year's end. Maintaining the energy of leadership was discussed. Vestry should be in church and show up for the strategic planning meetings. Vestry is the elected leadership of the Parish.

CANONICAL COMMITTEE REPORTS:

Planned Giving: *Vicki Morris.* Vicki reported on Individual Endowment Funds (IEFs) Over 20 parishioners attended the April 22nd IEF Presentation in Hinde Hall. Three or four IEFs have already been started. IEF information will be added to church publications on a periodic basis. A report of the Legacy Circle was also given to Vestry. Small group dinners for long time parishioners will be held in the Rectory in June and August to further explain this opportunity for giving.

Property: *Frank Gibbons.* Frank announced that the next Property Committee Meeting will be held Monday May 18th. There will be a Parish Work Day from 9:00 – 1:00 on Saturday, June 13th. Two new projects will be added to the usual list of tasks. Workers will be needed to paint the Youth Center and clear out the garages.

Finance: *Don McCleary.* Don had no additional finance information beyond what he had already given earlier in the meeting.

Stewardship: *Hal Skelly.* Hal announced that new Vestry member, *Terry Farrelly*, , will be working with him on Stewardship.

Personnel: *Phil Hunsacker.* Phil had no report

Day School: *Kathleen Ireland.* Kathleen had no report other than what had been previously discussed at this meeting.

OLD BUSINESS

ReVision Update: *Edward Harrison, Mark DeMichele, Steve Crawford and Kathleen Ireland.* Kathleen spoke of the 3 Year Plan developed at the Retreat. Ministries must be equipped to do the job that has been set out for them. There needs to be a Leadership Training Day and a Marketing Plan. Kathleen gave a copy of the Plan Update to the clerk to be filed with the minutes. A copy of the update was also sent to John Palmieri.

NEW BUSINESS

- Christie Tugend, Parish Administrator, has asked for direction on the quarterly Special Offerings. The first two quarters were designated for Joe Dirbas and for this year's Pilgrims going to Ireland. The third quarter is coming up in June and the fourth quarter in October. Possible designations for these last two quarters are Property and Dorcas House. Work continues to upgrade the Church website. We have the ability to have a video segment with a message from the Rector.
- Service Ministry Hunger Plans were discussed by Sarah Shealy-Stump for June, July, August, October, November and December. It was suggested to bring the weekly June, July and August food collection basket up to the altar with the collection plates.
- **Diocesan Council:** *Steve Crawford* . Steve reported he had asked the Bishop, "What is the mission of the Diocese?" The answer given was - **Congregational Vitality**.

There being no further business, Edward closed the meeting at 1:00 P.M. with a prayer.

Respectfully submitted,

Suzie Heap
Clerk

ll be added