

CHRIST EPISCOPAL CHURCH
Vestry Meeting
February 15, 2009

The meeting was called to order by Fr. Edward Harrison, Rector, at 11:22 A.M., with a prayer for our mission. The Behavioral Covenant was read in unison by the Vestry. Vestry members, Hal Skelly and Lissy Rooney were absent and excused. Present was Sam Ward, out going Sr. Warden.

Minutes of the 1.18.09 Vestry Meeting: *Suzie Heap*. It was moved LeMoyne/DeMichele to accept the January minutes as E-mailed. All were in favor.

Rector's Remarks: *Fr. Edward Harrison*. Edward said that he did not have any special remarks..

Vestry Organizational Meeting:

- The Rector nominated Don McCleary and Suzie Heap as candidates for TREASURER and VESTRY CLERK. It was moved DeMichele/Hunsaker to close nominations. All were in favor. The Treasurer and Clerk were elected by acclamation of the Vestry.
- Nominees for JUNIOR WARDEN were solicited. It was moved Morris/DeMichele to place the name of Betty LeMoyne in nomination. It was moved Harrison/Hunsaker that nominations be closed. Betty LeMoyne was elected Jr. Warden by acclamation of the Vestry.
- Vestry members were assigned to committees by input given to the Rector . Each Vestry member received his or her first or second choice. CANONICAL COMMITTEES: Stewardship: Hal Skelly, Mark DeMichele, and Lissy Rooney; Planned Giving: Betty LeMoyne, Mark DeMichele and Sam Ward – non-Vestry member; Properties: Bob Ketts and Frank Gibbons; Finance: Vicki Morris, Don McCleary and Bill Green – non Vestry member; Personnel Policies and Procedures: Steve Crawford, Sarah Stump, Phil Hunsaker and Cyndi McCleary – non Vestry member; Day School Board: Kathleen Ireland.
- Assignments to PARISH MINISTRIES were made as follows: Service: Sarah Stump, Kathleen Ireland and Frank Gibbons; Worship: Bob Ketts, Mark DeMichele and Hal Skelly; Evangelism: Vicki Morris; Education (Christian Formation) : Phil Hunsaker and Lissy Rooney; Pastoral Care: Betty LeMoyne and Steve Crawford
- The Jr. Warden has the Parish Ministry coordinating function
- 2009 VESTRY RETREAT : The Vestry Retreat will be held on Saturday March 21st from 9:00 – 2:30 and will include lunch. It will be held off site. The Amanda May Center on Point Loma will be contacted.
- Each Vestry member, continuing and new, has a copy of the 2008 Vestry Proposed Parish Challenges for 2009. These proposed challenges will be an item for the Retreat. Vestry members should review previous work prior to the Retreat. Sam Ward, Betty LeMoyne and the Sr. Warden, to

be appointed by the Rector, will get needed information into Vestry hands.

- All Vestry members should review the Vestry Manual and By-Laws sections pertaining to their assigned committees before the Retreat.
- Vestry should note any issues with the Vestry Manual(VM) sections and bring them to the attention of Betty LeMoyne, Jr. Warden, for coordination of VM update.
- Vestry Meetings will be held on the 3rd Sunday of each month. The clerk will publish this schedule to the Parish as per the By-Laws.

Parish Ministry Reports: No reports were given at this meeting. Full reports were given at the Parish Annual Meeting (for 2008) held on February 8, 2009.

Senior Warden Report: No report. No ad hoc committees are currently active (Nominating Committee disbanded after the Annual Meeting.)

Junior Warden Report: *Betty Lemoyne.* Betty LeMoyne will meet with Mary Gwen Brummitt, the 2008 Jr. Warden, to go over the Action Register. Items # 63 and #66 were organization meeting items addressed at this meeting.

VESTRY CANONICAL COMMITTEES

Finance/Treasurer: *Don McCleary* Don gave Vestry members copies of the Financial Statement as of January 31, 2009 and the Christ Episcopal Church 2009 Budget.. The Finance Committee will approve the 2009 Budget. The monthly reports will be given to Vestry a week in advance of the Vestry meetings. Don reported that he will really be keeping an eye on the income side of the budget in this difficult U.S. economy. New Vestry members were leaders in the discussion of the monthly report. It was moved DeMichele/Ireland to accept the January report.

Stewardship : *Hal Skelly, Mark DeMichele, Lissy Rooney.* Hal and Lissy were both absent and excused. It was reported that some pledges are still coming in.

Planned Giving: *Betty LeMoyne, Mark DeMichele and Sam Ward (non Vestry member)* Sam, Vicki.Morris Mary Gwen Brummitt and Betty have worked on a letter explaining a new program to establish individual endowments. They need Fr. Edward to OK the letter. Betty reported the committee has discussed inviting Gary Powell back and would like to have Fr. Edward's input on this.

Property: *Bob Ketts and Frank Gibbons:* Bob and Frank said they will have a Property Committee Plan ready by the time of the Vestry Retreat in March. The installation of a security system for the office was a discussion item.

Personnel: *Phil Hunsaker, Steve Crawford, Sarah Stump and Cyndi McCleary (non-Vestry member)* Phil reported that Personnel would like to change one word in the Policies & Procedures Manual 2.1.5 from "non-salaried" to "hourly" It was moved

Ireland/LeMoyne to make this change. All were in favor. Phil reported that position titles need to be clarified before Employment Letters are signed. Fr. Edward, Phil and Christie, Office Business Manager, will get together on this.

Day School Board: *Kathleen Ireland.* The CCDS is busily working on the new for 2009 Pre-K. CCDS Board would like to have a joint event with the Vestry. The first Monday in March is the next CCDS Board Meeting. The date of the joint meeting, after Easter, will be discussed then and brought back to Vestry.

Old Business: *Fr. Edward*

AED devices. We have two of these. Discussion was held on who should be trained to use them. It was suggested that Fr. Edward, Christie Tugend, Susie Clifford, Jess Martinez, Nancy Roberts, Pat Robell Floyd Cooper, Stu Swett, Kurt Bakke and possibly a Vestry member be trained. Carlene Gibbons from Pastoral Care will take our suggestions and run with them. She will contact Maureen O'Conner to train. Training takes 3 hours.

New Business: *Fr. Edward*

1. An ad hoc committee needs to be formed to draft a Rector Position Description, per paragraph 2, Section A of the Rector Letter of Agreement. The committee will be chaired by Mark DeMichele with members Phil Hunsaker, Sam Ward and Ed Morris.

2. It was moved LeMoyne/DeMichele to appoint Sandi McCarthy as a CCDS Board member for a three year term beginning February 2009 (she has completed her first three year term and is eligible for re-appointment. Her appointment should be ratified by the Parish at the 2010 Annual Meeting

3. The property next door to the school (court) is possibly available. Betty LeMoyne suggested that Bob Ketts and Mark DeMichele be an explorative committee to open a conversation on this matter. Fr. Edward would also be a part of the exploration.

4. Sam Ward asked that those who have gone off the Vestry this year bring in their Callahan books for the newly elected members to use.

5. Kathleen and Mark both spoke to the idea that Year-Round Stewardship be given brain storming attention at the Retreat.

There being no further business the meeting was adjourned at 12:25 P.M.

Respectfully submitted,

Suzie Heap
Clerk